Please be sure to make necessary security measures when taking classes online

1. When you join the class by Teams or Zoom

① Please update your Teams and Zoom when the update notice comes.

② Do not tell the meeting ID, which can be found in Learning Management System, to other people.

③ Your professor will explain rules about how you should share your names, and how you should use videos or microphones during online meetings. Please follow the rules.

④ You are not allowed to record or take photos of the class. Sharing course materials or recorded class with others (e.g. using SNS) are also prohibited.

Following Yokohama National University「横浜国立大学情報格付け基準」and
「情報格付けに係る取扱いガイドライン」

2. About PC security

（1） Use the latest version of Apex One (Trend Micro) which is provided by YNU.

① When you have access to YNU Wifi, download free Apex One (Trend Micro) provided by YNU. https://www.itsc.ynu.ac.jp/security/vb_haifu.html

② Activate "scheduled search (予約検索)" on Apex One (Trend Micro) and scan your PC regularly,.

③ Every month, 10th, 20th, and 30th are set as Malware Check day. Use Virus Buster (Trend Micro) "full scan" to check your PC.

④ If you are taking classes from overseas, please make sure to install antivirus software to your PC and update the software regularly.

（2）About Password

① Use uppercase letters, lowercase letters, numbers, and symbols for your password.

② Use at least 10 letters (numbers & symbols).

③ Do not use similar password to the one you were using before.

④ Do not reuse the password that you previously used.

（3）About OS/software

① Make sure you update your OS/software, and use the latest version all the time.

② Do not use old OS/software that you cannot update anymore.

③ Delete unnecessary software from your PC.

④ Do not use unreliable free software.